

# Matthew Paprskar

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## WORK EXPERIENCE

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### ASSAI (After school program)

Jan. 2024 – Present

*Person of Rapport*

- Greeting, supervising, and helping kids with their work.
- Assisting the teacher with any preparation, instruction, and clean-up.

### Wholesale Club Pharmacy

Oct. 2020 - August 2023

*Pharmacy Assistant*

- Maintained customer records and documents and scheduled appointments for the pharmacist.
- Assisted customers with prescription refills and requests for over-the-counter medications.
- Maintained inventory and ordered new supplies as needed.
- Handled customer purchases and processed payments.

### Carrot English (remote)

May 2021 – Oct. 2021

*Online ESL Teacher*

- Developed and implemented lesson plans to meet the needs of English language learners.
- Held 15 to 60 minute lessons with students where we worked on areas of English that they struggled with.
- Gave comment cards with 3 pieces of feedback regarding areas they could improve on every lesson.

### Ellison Elementary School

Jan. 2022 – June 2022

*Noon-hour Supervisor*

- Monitored students while they ate lunch so teachers could take their lunch breaks.
- Walked around the school perimeter during lunch hour break to make sure students were safe.

## EDUCATION

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### Thompson Rivers University

Currently attending.

*Bachelor of Education*

### University of British Columbia (Okanagan Campus)

Graduated: June 2022

*Bachelor of Arts Major in English*

## SKILLS & INTERESTS

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- **Skills:** Written and verbal communication; child supervision; processing payments; keeping and maintaining customer records; customer service.
- **Interests:** Reading; hiking; weightlifting; pets; guitar/music.